

COISTE CHONTAE MHUINEACHÁIN

COUNTYBYE-LAWS(2016)

1. COUNTY COMMITTEE

1.1 Membership

The County shall be governed by a County Committee consisting of the following members.

(a) Officers elected at County Convention:

- (i) Chairperson
- (ii) Vice-Chairperson
- (iii) Secretary
- (iv) Assistant-Secretary
- (v) Treasurer
- (vi) Assistant-Treasurer
- (vii) Development Officer
- (viii) Coaching Officer
- (ix) Officer for the Irish Language and Culture
- (x) Public Relations Officer
- (xi) Hurling Officer

(b) Children's Officer appointed by the County Convention on the recommendation of the outgoing County Committee.

(c) Central Council Representative elected at the County Convention.

(d) Provincial Council Representatives (2) elected by County Convention.

(e) County Referees' Administrator appointed by the County Committee.

(f) One named Representative of each Adult Affiliated Club in the County.

(g) One named Representative of each of the following committees:

CoisteLiathróidLáimhe, CoistenamBunscol, CoistenahIarbhunscoileanna

1.2 (a) All members of the County Committee shall have voting rights.

(b) Voting at County Committee meetings on all matters of a contentious nature shall be by secret ballot.

1.3 The quorum for meetings of the County Committee shall be one quarter of the members entitled to attend.

1.4 The Treasurer of the County Committee shall not be subject to the maximum period of office of five years as allowed per Rule 3.11 (b) (2) TO (2015)

In accordance with Rule 3.20 TO (2015) the County Committee shall appoint the following sub-committees whose functions and duties shall be as detailed in Rule 3.20 TO (2015) and in these Bye-Laws :

2.1 Management Committee

The County Management Committee shall consist of the following members.

- (i) Officers – Chairperson, Vice-Chairperson, Secretary, Assistant-Secretary, Treasurer, Assistant-Treasurer, Development Officer, Coaching Officer, Officer for the Irish Language and Culture, Public Relations Officer, Hurling Officer and Children’s Officer
- (ii) Central Council Representative
- (iii) Provincial Council Representatives (2)

2.2 All members of the County Management Committee shall have voting rights.

2.3 The quorum for meetings of the County Management Committee shall be five (5) members.

3. COUNTY COMPETITIONS CONTROL COMMITTEE

3.1 Membership

It shall consist of eleven (11) members:

Chairperson,

Assistant–Secretary of the County Committee (who shall act as Secretary).

Fixtures Secretary,

Youth Fixtures Secretary (who shall act as Assistant-Secretary),

Chairperson of the Referees’ Administration Committee,

Three other named members of the County Committee (one of whom shall represent the Hurling Clubs), Referees’ Administrator.

3.2 All members of the County Competitions Control Competitions Committee shall have voting rights except the County Referees’ Administrator who shall be entitled to vote only on the appointment of Referees.

3.3 The quorum for meetings of the County Competitions Control Committee shall be three (3) members.

3.4 FIXTURES PLANNERS

Two Fixtures Planners shall be appointed by the Management Committee.

4. COUNTY HEARINGS COMMITTEE

4.1 Membership

It shall consist of eight (8) members who shall be appointed from members of the County Committee and/or other suitable persons. No member of the County Management Committee or Competitions Control Committee may serve as a member of the County Hearings Committee.

- 4.2 The quorum for meetings of the County Hearings Committee shall be three (3) members.
- 4.3 The powers of the County Hearings shall be plenary powers.
- 4.4 Appeals against decisions of the County Hearings Committee shall be made only to the Provincial Hearings Committee.

5. COUNTY PLANNING, PHYSICAL DEVELOPMENT AND SAFETY COMMITTEE

5.1 Membership

It shall consist of seven (7) members including the County Development Officer (who may act as Chairperson), the County Safety Officer and persons with expertise in physical development, pitch maintenance etc.

6. COUNTY REFEREES' ADMINISTRATION COMMITTEE

6.1 Membership

It shall consist of seven (7) members including the County Referees' Administrator.

7. COUNTY COACHING AND GAMES DEVELOPMENT COMMITTEE

7.1 Membership

It shall consist of seven (7) members including the County Coaching Officer (who shall act as Chairperson) and the County Games Development Manager (who shall act as Secretary) and the County Children's Officer.

8. COUNTY CULTURAL COMMITTEE

8.1 Membership

It shall consist of seven (7) members including the County Officer for the Irish Language and Culture (who may act as Chairperson).

9. COUNTY PUBLIC RELATIONS AND MARKETING COMMITTEE

9.1 Membership

It shall consist of seven (7) members including the County Public Relations Officer (who may act as Chairperson) and the Youth Public Relations Officer.

10. COUNTY YOUTH COMMITTEE

10.1 Membership

It shall consist of seven (7) members as follows:
County Children's Officer (who may act as Chairperson);
County Assistant Secretary.
Youth Fixtures Secretary;
Youth Public Relations Officer;
Games Development Manager,
One Representative from Football Clubs

One Representative from Hurling Clubs.

10.2 Function.

- (a) It shall also produce an annual County Youth Fixtures Plan before the March meeting of the County Committee.

10.3 The County Children's Officer shall liaise with the County Committee on County Youth Matters.

11. COUNTY FINANCE SUB-COMMITTEE

11.1 Membership

It shall consist of seven (7) members. One member shall, where possible have an accountancy background.

12. COUNTY INFORMATION TECHNOLOGY COMMITTEE

12.1 Membership

It shall consist of five (5) members including the County IT Officer (who may act as Chairperson) and persons with IT knowledge.

13. COUNTY TEAMS MANAGEMENT AND PANELS COMMITTEE

13.1 Membership

The membership of this Committee shall be as detailed in the Charter for County Committee/Player Relationships approved by ArdChomhairle from time to time. (Refer to Rule 3.20 (xiii), Official Guide 2015).

13.2 Function:

- (a) It shall, subject to the overall control of the County Committee, manage the relationships between (a) The County Committee (as representative of the Clubs), (b) the County Senior Team Managers and all other personnel appointed by the County Committee to assist in the management of Senior Inter-County Team Panels and (c) the Senior Inter-County Team Panels.
- (b) The Committee shall discharge this function in the context of the Charter referred to in 13.1 above.
- (c) The Committee shall meet at least twice each year and otherwise as required

13.3 HEALTH AND WELLBEING COMMITTEE

Membership It shall consist of a Chairperson, Secretary, Children's Officer, and 5 additional Members nominated by County Management Committee and appointed by the County Committee.

COUNTY SUB-COMMITTEES: GENERAL

In accordance with R. 3.19 TO (2015) the County Committee shall appoint the following Sub-Committees whose powers and functions shall be as set out in these Bye-Laws:

14. COUNTY HURLING COMMITTEE

14.1 Membership

It shall consist of the following members:

- County Hurling Officer (who shall act as Chairperson);
- One named representative of the County Youth Committee;
- One named representative of each Hurling Club;
- One named representative of the Primary Schools;
- One named representative of the Post-Primary Schools.

14.2 Function

- (a) It shall be responsible for matters pertaining to the promotion and development of Hurling in the County.
- (b) It shall deal with matters referred to it by the County Committee and/or the County Management Committee.

15. COUNTY TRAINING AND DEVELOPMENT CENTRE COMMITTEE

15.1 Membership

It shall consist of five (5) members.

15.2 Function

It shall be responsible for the management of the County Training and Development Centre and all related matters on behalf of the County Committee.

16. COUNTY PLAYER REGISTRATIONS COMMITTEE

16.1 Membership

It shall consist of a Chairperson and Secretary (nominated by the County Chairperson and appointed by the County Committee) and one named Representative of Clubs in each grade of premier competitions, (Senior, Intermediate and Junior Clubs).

16.2 Function

- a. It shall process and make recommendations to the County Committee on the eligibility of players to compete in Reserve Competitions.
- b. It shall liaise with Clubs to ensure that player registrations are recorded accurately on the Servasport system.

17. COUNTY PROCEDURES COMMITTEE

17.1 Membership

It shall consist of former holders of the office of Chairperson of the County Committee provided that they are members of the Association, willing to serve on the Committee

and not excluded by current membership of the County Management Committee. The Chairperson of the County Committee may nominate, for ratification by the County Committee, up to three (3) additional members of the Association to the County Procedures Committee. The County Chairperson shall act as Chairperson of the County Procedures Committee.

17.2 Function

It shall advise the County Chairperson on procedural matters and advise him/her on Motions for County Convention and on such other matters as may, from time to time, be referred to it by the County Chairperson.

18. COUNTY INCLUSION AND INTEGRATION COMMITTEE

18.1 Membership

It shall consist of seven (7) members including one (1) of the Provincial Council Representatives and a maximum of six (6) other suitable persons.

18.2 Function

It shall promote the County Committee's relationship with other Gaelic Games and the wider community.

19. COUNTY STRATEGIC PLAN IMPLEMENTATION AND REVIEW COMMITTEE

19.1 Membership

It shall consist of eight (8) members as follows:

Independent Chairperson (who is not a member of the County Committee);

County Chairperson, County Secretary and County Treasurer;

Two additional members of the County Committee who are not members of the County Management Committee;

Two additional members who are not members of the County Committee.

19.2 Function

(a) It shall oversee the implementation of the Recommendations of the County Strategic Plan.

(b) It shall conduct a review of the implementation of the New County Strategic Plan (2015-2018) towards the end of the period of the plan, in order to facilitate continuity of the strategic planning process.

20. COUNTY HUMAN RESOURCES COMMITTEE

20.1 Membership

It shall consist of four (4) suitably experienced persons nominated by the County Management Committee and appointed by the County Committee.

20.2 Function

It shall support the County Management Committee in managing the employment of staff employed by the County Committee to ensure compliance with the relevant employment and equality legislation and to deal with HR matters as and when they arise.

21. COUNTY AUDIT COMMITTEE

21.1 Membership

It shall consist of five (5) persons including the County Chairperson, County Secretary and the County Treasurer and two (2) other persons nominated by the County Management Committee and appointed by County Committee.

21.2 Function

It shall examine End of Year Club Statement of Financial Accounts as presented to their Club AGM submitted in accordance with Article 11.5 of the Club Constitution (The Auditor of the County Committee Accounts shall advise on procedures/systems to be employed by the County Audit Committee).

22. CLUB MONAGHAN COMMITTEE

22.1 Membership

It shall consist of eight (8) persons including the County Treasurer.

22.2 Function

It shall co-ordinate and drive all fundraising initiatives in support of County Teams and Facilities expenditure.

23. COUNTY TROPHIES COMMITTEE

23.1 Membership

It shall consist of four (4) persons nominated by the County Management Committee and appointed by the County Committee.

23.2 Function

It shall ensure that Cups/Trophies are available and in proper condition for presentation at the conclusion of the Finals of Competitions.

24. COUNTY PRIMARY SCHOOLS COMMITTEE

24.1 Membership

- It shall consist of six (6) persons as follows:
- Chairperson, Secretary, Treasurer and Public Relations Officer;
- Games Development Manager.
- Named Representative of the County Youth Committee.

24.2 Function

It shall promote the aims of Cumann na mBunscol.

It shall organise Gaelic Games in the Primary Schools.

It shall endeavour to raise the standard of Gaelic Games in the Primary Schools in accordance with National Policy.

It shall forward motions to the Provincial Primary Schools Council.

It shall elect a Representative to the County GAA Committee.

It shall be a Sub-Committee of the County Committee.

It shall have a CCC whose membership shall consist of the members of the Primary

Schools Committee.

Appeals against decisions of the CCC and requests for a Hearing shall be heard by the Co. Hearings Committee.

25. COUNTY POST-PRIMARY SCHOOLS COMMITTEE

25.1 Membership

It shall consist of as follows:

Chairperson (who shall be nominated by the Chairperson of the County Committee),
Secretary and Public Relations Officer;

Games Development Manager,

One Representative from each Post Primary School.

25.2 Function

It shall promote the aims of CLG in Post-Primary Schools in the County through the preservation and promotion of Gaelic Games and pastimes.

It shall forward motions to the Provincial Post-Primary Schools Council and elect Representatives to the Provincial Post-Primary Schools Council.

It shall elect a Representative to the County GAA Committee.

It shall be a Sub-Committee of the County Committee.

It shall have a CCC whose membership shall consist of the members of the Post Primary Schools Committee.

Appeals against decisions of the CCC and requests for a Hearing shall be heard by the Co. Hearings Committee.

26. CHAMPIONSHIP CO-ORDINATING COMMITTEE

26.1 Membership

It shall consist of seven (7) members as follows:

Chairperson (Central Council Representative) who shall act as Chairman, County Assistant Secretary who shall act as Secretary, a representative from Competitions Control Committee, and four other members nominated by County Management Committee and appointed by the County Committee..

26.2 Function

It shall be responsible for stewarding arrangements at all Championship matches and all National Football and Hurling League games played in Monaghan.

It shall arrange for recruitment and training of Match Stewards.

27. COUNTY HANDBALL COMMITTEE

27.1 Membership

It shall consist of a Chairperson, Secretary, Treasurer and Public Relations Officer and 4 Additional Members all of whom shall be appointed by the County Committee.

27.2 Function

It shall be responsible for the promotion, development and administration of Handball in the County.

It shall nominate a Representative to (a) the County Committee (b) the County Coaching and Games Development Committee.

It shall be a Sub-Committee of the County Committee.

28. COUNTY SUB-COMMITTEES: GENERAL

- (a) Unless otherwise specified in these County Bye-Laws, the County Committee shall appoint the Chairpersons and Secretaries of County Sub-Committees on the nomination of the County Chairperson.
- (b) The term of office of any County Sub-Committee shall be one year unless the County Committee determines a shorter term.
- (c) The Chairperson and Secretary of the County Committee shall be eligible to attend and participate at meetings of Sub-Committees of the County Committee with the exceptions of the County Hearings Committee and the County Competitions Control Committee (unless they have been specifically appointed to the Competitions Control Committee).

29 .END OF YEAR CLUB STATEMENT OF FINANCIAL ACCOUNTS

Each club shall submit to the County Secretary an End of Year Club Statement of Financial Accounts, together with a Report of the Club's Annual General Meeting not later than November 31st following the Club's Annual General Meeting. The County Audit Committee shall examine Club Accounts and Reports submitted under this County Bye-Law.

30. Attachment to First Club – Rule 6.4 T.O. 2015

A member first becoming a member of the Association shall join a Club located within the catchment area in which the player permanently resides. The written consent of the player's parent/s or guardian/s to the registration must accompany the application.

The Competitions Control Committee (CCC) may grant permission to a member to join with a club outside his catchment area after hearing submissions from any club(s) within the catchment area of the applicant. In deciding to grant such permission the CCC shall take account of the following discretionary factors set out under Other Relevant Connection defined hereunder.

Other Relevant Connections

1. A sibling of the player in question is already registered and is currently eligible to play in official competitions for the club with which the player wishes to register
2. It has been demonstrated to the satisfaction of the CCC that a strong family connection ie. parents/guardians/grandparents exists between the player and the club with which the player wishes to register.

Applications from a Member to join with a club outside his catchment area shall be submitted in writing to An RúnaíChontae on or before January 28th of each year

An appeal against a decision of the CCC may be made in writing by an aggrieved party to the County Hearings Committee, within three days of the receipt of the notification of the decision.

31. Inter Club Transfers:

- (a). Applications for Adult Players Inter-Club Transfers within the County shall be submitted to An Rúnaí Chontae on or before January 28th each year.
- (b). Applications for Youth Members (as defined by Rule 2.1 TO 2015) Inter-Club Transfers within the County shall be submitted to An Rúnaí Chontae on or before January 28th each year except where An Coiste Bainisti, Co Mhuineacháin on the recommendation of the County Children's Officer, supported by the National Children's Officer, authorises the Competitions Control Committee to consider an application received at a later date.
- (c) In deciding on Inter Club Transfers for Youth Members the Competitions Control Committee shall take into account the same considerations as outlined in the Bye Law 30 and "Other Relevant Connections" as well as the current place of permanent residence of the player.
- (d) In deciding on Inter Club Transfers for Adult Players the Competitions Control Committee (CCC) may take into account the following discretionary factors:
 - (i) The Catchment Area for a club shall normally be a Parish and an applicant for transfer will be required to establish, to the satisfaction of the committee concerned, that he has been permanently resident at an address within the club catchment area for a period of at least 24 weeks before the date of his application for transfer.

A Parish for the purpose of this Rule shall, be the area within traditional Parish Boundaries heretofore recognized as the Catchment area of a Club disregarding any change in the administration of the Parish.
 - (ii) The player in question must provide two consecutive utility bills from where he is resident at an address within the catchment area for a period of at least 24 weeks before the date of his application for transfer.

32. Grading of Clubs and Players

1. All applications for Grading of Players must be forward to the Secretary of County Player Registration Committee at Annual Affiliation night which takes place in January.
2. Two meetings will be scheduled to review applications first will take place February/March and seconded June/July.